# **HERITAGE PINES**

# COMMUNITY DEVELOPMENT DISTRICT

February 16, 2021
BOARD OF SUPERVISORS
REGULAR MEETING
AGENDA

# Heritage Pines Community Development District OFFICE OF THE DISTRICT MANAGER

2300 Glades Road, Suite 410W 

Boca Raton, Florida 33431

Phone: (561) 571-0010 Fax: (561) 571-0013 Toll-free: (877) 276-0889

February 9, 2021

**ATTENDEES:** 

Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.

Board of Supervisors Heritage Pines Community Development District

Dear Board Members:

The Board of Supervisors of the Heritage Pines Community Development District will hold a Regular Meeting on February 16, 2021 at 2:00 p.m., in the Heritage Pines Country Club Meeting Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667. The agenda is as follows:

- 1. Call to Order/Roll Call
- 2. Public Comments: Agenda Items [3 minutes per person]
- 3. Acceptance of Unaudited Financial Statements as of December 31, 2020
- 4. Approval of December 1, 2020 Regular Meeting Minutes
  - To Do Action Items List
- 5. Assignment of Duties/Board Member Reports
  - A. Golf Course Surrounding Areas: Supervisor Walsh (East); Supervisor Lonergan (West)
  - B. Finance Matters and Negotiations: Supervisor Rhodes
  - C. Mosquito Control, Front Property and Paleo Park: Supervisor Vaughan
- 6. Staff Reports
  - A. District Counsel: Straley Robin Vericker, P.A.
  - B. District Engineer: Stroud Engineering Consultants
  - C. District Manager: Wrathell, Hunt and Associates, LLC
    - NEXT MEETING DATE: April 20, 2021 at 2:00 P.M.

**Board of Supervisors** Heritage Pines Community Development District February 16, 2021, Regular Meeting Agenda Page 2

#### **QUORUM CHECK** 0

Arthur Rhodes	IN PERSON	PHONE	☐ No
Janice Benedetti	IN PERSON	PHONE	☐ <b>N</b> o
Michael Walsh	IN PERSON	PHONE	☐ No
Kathleen F. Lonergan	IN PERSON	PHONE	☐ No
Carol E. Vaughan	IN PERSON	PHONE	☐ No

- Audience Comments: Non-Agenda Items [3 minutes per person] 7.
- Supervisors' Requests 8.
- Adjournment 9.

If you have any questions or comments, please contact me directly at (239) 464-7114.

Sincerely,

DE. Adent Chesley E. Adams, Jr.

District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

**CALL-IN NUMBER: 1-888-354-0094 CONFERENCE ID: 8593810** 

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT

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HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
DECEMBER 31, 2020

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2020

	Мајо	r Funds	Total		
	General	Debt Service	Governmental Funds		
ASSETS	General	Service	1 unus		
Cash - SunTrust	\$ 603,335	\$ -	\$ 603,335		
Investments					
SBA					
Operating A	768	-	768		
Reserve A	1,873	-	1,873		
Utility deposit	14,717		14,717		
Total assets	\$ 620,693	\$ -	\$ 620,693		
LIABILITIES & FUND BALANCE					
Liabilities	\$ -	\$ -	\$ -		
Total liabilities					
Fund balance					
Unassigned	620,693	_	620,693		
Total fund balance	620,693		620,693		
Total liabilities and fund balance	\$ 620,693	\$ -	\$ 620,693		
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# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GENERAL FUND FOR THE PERIOD ENDED DECEMBER 31, 2020

													Year to		% of
REVENUES	October	November	December	January	February	March	April	May	June	July	August	September	Date	Budget	Budget
Assessment levy	\$ -	\$ 54,786	\$ 234,970	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 289,757	\$ 334,871	87%
Interest & miscellaneous	4	φ 54,760 3	φ 234,910 4	Ψ -	Φ -	Φ -	Ψ -	Φ -	Ψ -	Φ -	Φ -	Φ -	11	1,000	1%
Total revenues	4	54,789	234,974								<del></del>		289,768	335,871	86%
Total Tovoridos		01,700	201,011									·	200,100	000,071	0070
EXPENDITURES															
Professional & administrative fees	4.077		4.077										0.450	7,000	040/
Supervisors	1,077	0.704	1,077	-	-	-	-	-	-	-	-	-	2,153	7,000	31% 25%
Management	2,704	2,704 122	2,704 93	-	-	-	-	-	-	-	-	-	8,112 215	32,450 1,000	25%
Legal	-	484	93	-	-	-	-	-	-	-	-	-	484	5,000	10%
Engineering Audit	-	404	1,000	-	-	-		-	-	-	-	-	1,000	9,785	10%
Assessment roll preparation	601	601	601			_			_				1,802	7,210	25%
Arbitrage rebate calculation	001	001	001						_				1,002	1,200	0%
Dissemination agent fees	83	83	83						_				250	1,000	25%
Trustee fees	-	03	-						_				230	4,337	0%
Telephone	13	12	12	_	_	_		_	_	_		_	38	150	25%
Rentals and leases	155	155	155										465	1,860	25%
Postage	100	112	91	-	-	-	-	-	-	-	-	-	203	1,000	20%
Printing & binding	86	86	86	-	-	-	_	_	-		-	-	257	1,030	25%
	00	181	00	-	-	-	-	-	-	-	-	-	181	350	52%
Legal advertising Annual district filing fee	-	175	-	-	-	-	_	_	-	-	-	-	175	175	100%
Insurance	7,549	(90)	-	-	-	-	-	-	-	-	-	-	7,459	7,283	100%
	7,549	182	54	-	-	-	-	-	-	-	-	-	291	1,000	29%
Contingencies ADA website compliance	54	102	34	-	-	-	-	-	-	-	-	-	291	210	0%
Website	-	-	-	-	-	-	-	-	-	-	-	-	-	705	0%
Total Professional & Administrative Fees	12,322	4,807	5,956									<del></del> -	23,085	82,745	28%
Total Floressional & Auministrative Fees	12,322	4,607	5,950										23,065	02,740	2070
Operations and maintenance															
Electricity - street lighting	_	1,813	1,813	_	_	_	_	_	_	_	_	_	3,627	22.000	16%
Retention pond mowing/weed control	_	1,013	1,013	_	_	_	_	_	_	_	_	_	3,027	88.000	0%
Irrigation water	_	2,069	752	_	_	_	_	_	_	_	_	_	2,821	15,000	19%
Contingencies	_	2,000		_	_	_	_	_	_	_	_	_	-,0	1,000	0%
Aguatic weed control	_	3,050	1,525	_	_	_	_	_	_	_	_	_	4,575	20,000	23%
Dry retention pond refurbishment/planting	-	-,	-,	_	-	_	_	_	_	_	_	_		50,000	0%
Total operations and maintenance		6,932	4,090	-	_	-	-	_		-		-	11,023	196,000	6%
													,		
EXPENDITURES (continued)															
Other fees and charges															
Property appraiser	-	-	-	-	-	-	-	-	-	-	-	-	-	150	0%
Tax collector		1,096	4,701		-			-	-	-	-		5,797	6,976	83%
Total other fees and charges		1,096	4,701		-			-	-	-	-	<u>-</u>	5,797	7,126	81%
Total expenditures	12,322	12,835	14,747							-			39,905	285,871	14%
E															
Excess/(deficiency) of revenues	(40.040)	44.054	000 007										0.40.000	50.000	
over/(under) expenditures	(12,318)	41,954	220,227	-	-	-	-	-	-	-	-	-	249,863	50,000	
Fund halance haginning	270 920	250 512	400.466	620,602	620 602	620,602	620 602	620,602	620 602	620,602	620 602	620,602	270 020	246 040	
Fund balance - beginning	370,830	358,512	400,466	620,693	620,693	620,693	620,693	620,693	620,693	620,693	620,693	620,693	370,830	346,818	
Fund balance - ending															
Committed	175 000	17F 000	17F 000	175 000	175 000	17F 000	17F 000	17F 000	175 000	175.000	175.000	175 000	175 000	17F 000	
Disaster recovery	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	
Future mower replacement	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	
Working capital	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	
Unassigned	(36,488)	5,466	225,693	225,693	225,693	225,693	225,693	225,693	225,693	225,693	225,693	225,693	225,693	1,818	
Fund balance - ending	\$ 358,512	\$ 400,466	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 620,693	\$ 396,818	

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES DEBT SERVICE FUND SERIES 2008 FOR THE PERIOD ENDED DECEMBER 31, 2020

	Current Month	Year to Date	Budget	% of Budget
REVENUES	-	-		N/A
Total revenue	-	-	_	N/A
EXPENDITURES				
Debt service				N/A
Total debt service				N/A
Excess (deficiency) of revenues over (under) expenditures	-	-	-	
Fund balance - beginning	-	-	4,464	
Fund balance - ending	\$ -	\$ -	\$ 4,464	

HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
GENERAL LEDGER
AS OF
DECEMBER 2020

Туре	Date	Num	Name	Memo	Debit	Credit	Balance
101.000 · Suntrust Bank	k - Checking						352,818.06
General Journal	10/09/2020	2693		A/P 10/9/2020		8,904.65	343,913.41
General Journal	10/21/2020	2707		ACCOUNT ANALYSIS FEE		54.22	343,859.19
General Journal	10/28/2020	2696		BOARD MEETING - 10/20/20		923.50	342,935.69
General Journal	10/28/2020	2696		BOARD MEETING - 10/20/20		153.00	342,782.69
General Journal	10/30/2020	2706		INTEREST INCOME	2.95		342,785.64
General Journal	11/10/2020	2698		A/P 11/10/2020		19,771.75	323,013.89
General Journal	11/17/2020	2703		overpmt -Solitude Lake Management CK#33771	8,375.00		331,388.89
General Journal	11/17/2020	2704		FY20 Excess fees	2,152.00		333,540.89
General Journal	11/20/2020	2734		ACCOUNT ANALYSIS FEE		52.90	333,487.99
General Journal	11/25/2020	2713		EGIS refund	90.00		333,577.99
General Journal	11/25/2020	2714		FY20 Excess fee	7,941.31		341,519.30
General Journal	11/30/2020	2735		INTEREST INCOME	2.84	0.050.07	341,522.14
General Journal	12/04/2020	2717		A/P 12/04/2020	45 740 00	9,650.37	331,871.77
General Journal	12/11/2020	2714		Tax collection	45,749.38	222 52	377,621.15
General Journal	12/16/2020	2715		BOARD MEETING - 12/01/20		923.50	376,697.65
General Journal	12/16/2020	2715		BOARD MEETING - 12/01/20		153.00	376,544.65
General Journal	12/16/2020	2717		A/P 12/16/2020	445.070.00	3,429.13	373,115.52
General Journal	12/18/2020	2721		Tax collection	115,073.63		488,189.15
General Journal	12/18/2020	2722		Tax collection	50,530.55	E 4 77	538,719.70 538,664.93
General Journal General Journal	12/18/2020	2733 2724		ACCOUNT ANALYSIS FEE Tax collection	48.550.40	54.77	
General Journal	12/23/2020 12/23/2020	272 <del>4</del> 2725		Tax collection	46,550.40 16,116.36		587,215.33 603,331.69
		2725		INTEREST INCOME			
General Journal	12/31/2020	2132		INTEREST INCOME	3.67		603,335.36
Total 101.000 · Suntrust	Bank - Checking				294,588.09	44,070.79	603,335.36
151.000 · Investments							2,639.97
151.001 · SBA-Opera				INITEDEST INICOME	0.40		768.02
General Journal	10/31/2020	2705		INTEREST INCOME	0.19		768.21
General Journal	11/30/2020	2735		INTEREST INCOME	0.14		768.35
General Journal	12/31/2020	2732		INTEREST INCOME	0.12		768.47
Total 151.001 · SBA-	Operating A Acco	ount			0.45	0.00	768.47
151.101 · SBA - Rese	erve A Account						1,871.95
General Journal	10/31/2020	2705		INTEREST INCOME	0.47		1,872.42
General Journal	11/30/2020	2735		INTEREST INCOME	0.35		1,872.77
General Journal	12/31/2020	2732		INTEREST INCOME	0.28		1,873.05
Total 151.101 · SBA -	- Reserve A Acco	unt			1.10	0.00	1,873.05
Total 151.000 · Investme	nts				1.55	0.00	2,641.52
121.000 · Assessments	Receivable						2,152.00
General Journal	11/05/2020	2702		FY20 Excess fees		2,152.00	0.00
Total 121.000 · Assessm	ents Receivable				0.00	2,152.00	0.00
1299 · Undeposited Fun	nds						0.00
General Journal	10/27/2020	2700		overpmt -Solitude Lake Management CK#33771	8,375.00		8,375.00
General Journal	11/05/2020	2702		FY20 Excess fees	2,152.00		10,527.00
General Journal	11/12/2020	2712		Tax collection	7,941.31		18,468.31
General Journal	11/17/2020	2703		overpmt -Solitude Lake Management CK#33771		8,375.00	10,093.31
General Journal	11/17/2020	2704		FY20 Excess fees		2,152.00	7,941.31
General Journal	11/19/2020	2713		Tax collection	45,749.38		53,690.69
General Journal	11/20/2020	2710		EGIS refund	90.00		53,780.69
General Journal	11/25/2020	2713		EGIS refund		90.00	53,690.69

Туре	Date	Num	Name	Memo	Debit	Credit	Balance
General Journal	11/25/2020 12/06/2020 12/09/2020 12/11/2020 12/11/2020 12/18/2020 12/18/2020 12/21/2020 12/23/2020 12/23/2020	2714 2718 2719 2714 2720 2721 2722 2722 2723 2724 2725		FY20 Excess fee Tax collection	50,530.55 115,073.63 48,550.40 16,116.36	7,941.31 45,749.38 115,073.63 50,530.55 48,550.40 16,116.36	45,749.38 96,279.93 211,353.56 165,604.18 214,154.58 99,080.95 48,550.40 64,666.76 16,116.36 0.00
Total 1299 · Undeposited	Funds				294,578.63	294,578.63	0.00
131.000 · Due from Othe General Journal	10/27/2020	2700		overpmt -Solitude Lake Management CK#33771	0.00	8,375.00	8,375.00 0.00
Total 131.000 · Due from					0.00	8,375.00	0.00
155.000 · Prepaid Exper General Journal	10/01/2020	2708		TO RECLASS EGIS INVOICE #11707 TO RE		7,549.00	7,549.00 0.00
Total 155.000 · Prepaid E	Expense				0.00	7,549.00	0.00
<b>156.100 · Utility Deposit</b> Total 156.100 · Utility Dep							14,716.80 14,716.80
202.000 · Accounts Paya General Journal General Journal General Journal General Journal General Journal General Journal General Journal	able - Year End 10/08/2020 10/09/2020 11/09/2020 11/10/2020 12/03/2020 12/04/2020 12/15/2020 12/16/2020	2692 2693 2697 2698 2716 2717 2716 2717		A/P 10/8/2020 A/P 10/9/2020 A/P 11/9/2020 A/P 11/10/2020 A/P 12/03/2020 A/P 12/04/2020 A/P 12/15/2020 A/P 12/16/2020	8,904.65 19,771.75 9,650.37 3,429.13	3,641.66 11,776.86 5,487.03 3,429.13	-17,421.22 -21,062.88 -12,158.23 -23,935.09 -4,163.34 -9,650.37 0.00 -3,429.13
Total 202.000 · Accounts	Payable - Year E	End		-	41,755.90	24,334.68	0.00
271.000 · Unreserved Fu Total 271.000 · Unreserved							43,724.92 43,724.92
271.100 · Reserved Fund Total 271.100 · Reserved							-83,000.00 -83,000.00
<b>3900 · Retained Earning</b> Total 3900 · Retained Ea							-331,554.53 -331,554.53
361.000 · Interest Incom 361.100 · Interest Inc General Journal		2706 2705 2705 2705 2735 2735 2735 2732 2732 2732		INTEREST INCOME		2.95 0.19 0.47 2.84 0.14 0.35 0.12 0.28 3.67	0.00 0.00 -2.95 -3.14 -3.61 -6.45 -6.59 -6.94 -7.06 -7.34

Туре	Date	Num	Name	Memo	Debit	Credit	Balance
Total 361.100 · Inter	est Income - Surp	lus Acct			0.00	11.01	-11.01
Total 361.000 · Interest	Income				0.00	11.01	-11.01
363.100 · Assessment	Levy						0.00
General Journal	11/12/2020	2712		Tax collection		7,941.31	-7,941.31
General Journal	11/12/2020	2712		Tax collector fee		162.07	-8,103.38
General Journal	11/19/2020	2713		Tax collection		45,749.38	-53,852.76
General Journal General Journal	11/19/2020 12/06/2020	2713 2718		Tax collector fee Tax collection		933.67 50,530.55	-54,786.43 -105,316.98
General Journal	12/06/2020	2718		Tax collection Tax collector fee		1,031.23	-105,316.96
General Journal	12/09/2020	2719		Tax collection		115,073.63	-221,421.84
General Journal	12/09/2020	2719		Tax collector fee		2.348.44	-223.770.28
General Journal	12/16/2020	2720		Tax collection		48,550.40	-272,320.68
General Journal	12/16/2020	2720		Tax collector fee		990.82	-273,311.50
General Journal	12/21/2020	2723		Tax collection		16,116.36	-289,427.86
General Journal	12/21/2020	2723		Tax collector fee		328.91	-289,756.77
Total 363.100 · Assessr	ment Levy				0.00	289,756.77	-289,756.77
511.000 · Legislative							0.00
511.110 · Superviso				DO 4 DD 4455TING 40/00/00	450.00		0.00
General Journal	10/28/2020	2696	ADTILLED BLIGDES	BOARD MEETING - 10/20/20	153.00		153.00
Check Check	10/28/2020	DD DD	ARTHUR RHODES	BOARD MEETING - 10/20/20	184.70		337.70 522.40
Check	10/28/2020 10/28/2020	DD	NEIL E GOULETTE MICHAEL V. WALSH	BOARD MEETING - 10/20/20 BOARD MEETING - 10/20/20	184.70 184.70		522. <del>4</del> 0 707.10
Check	10/28/2020	DD	KATHLEEN LONERGAN	BOARD MEETING - 10/20/20 BOARD MEETING - 10/20/20	184.70 184.70		891.80
Check	10/28/2020	DD	CAROL VAUGHAN	BOARD MEETING - 10/20/20	184.70		1,076.50
General Journal	12/16/2020	2715	CHICL WIGGINIA	BOARD MEETING - 12/01/20	153.00		1,229.50
Check	12/16/2020	DD	MICHAEL V. WALSH	BOARD MEETING - 12/01/20	184.70		1,414.20
Check	12/16/2020	DD	KATHLEEN LONERGAN	BOARD MEETING - 12/01/20	184.70		1,598.90
Check	12/16/2020	DD	ARTHUR RHODES	BOARD MEETING - 12/01/20	184.70		1,783.60
Check	12/16/2020	DD	CAROL VAUGHAN	BOARD MEETING - 12/01/20	184.70		1,968.30
Check	12/16/2020	DD	JANICE M. BENEDETTI	BOARD MEETING - 12/01/20	184.70		2,153.00
Total 511.110 · Supe	ervisor's Fees				2,153.00	0.00	2,153.00
Total 511.000 · Legislat	ive				2,153.00	0.00	2,153.00
512.000 · Executive							0.00
512.311 · Managem		0040	MONTHELL HUNT & ACCOUNTED HER	40/00 MOMT FFF	0.704.40		0.00
Bill Bill	10/08/2020 11/09/2020	2019 2019	WRATHELL, HUNT & ASSOCIATES, LLC	10/20 MGMT FEE 11/20 MGMT FEE	2,704.16		2,704.16
Bill	12/03/2020	2019 2019	WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC	12/20 MGMT FEE 12/20 MGMT FEE	2,704.16		5,408.32
		2019	WRATHELL, HUNT & ASSOCIATES. LLC	12/20 MGMT FEE	2,704.16		8,112.48
Total 512.311 · Man	Ü				8,112.48	0.00	8,112.48
Total 512.000 · Executiv	ve .				8,112.48	0.00	8,112.48
513.000 · Financial & A							0.00
513.310 · Assessm	ent Ron Preparat 10/08/2020	2019	WRATHELL, HUNT & ASSOCIATES. LLC	10/20 MGMT FEE	600.83		0.00 600.83
Bill	11/09/2020	2019	WRATHELL, HUNT & ASSOCIATES. LLC	11/20 MGMT FEE	600.83		1,201.66
Bill	12/03/2020	2019	WRATHELL, HUNT & ASSOCIATES. LLC	12/20 MGMT FEE	600.83		1,802.49
Total 513.310 · Asse					1,802.49	0.00	1,802.49
		aidion			1,002.49	0.00	0.00
513.312 · Dissemin	auon Agent						0.00

Туре	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Bill Bill	10/08/2020 11/09/2020 12/03/2020	2019 2019 2019	WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC	10/20 MGMT FEE 11/20 MGMT FEE 12/20 MGMT FEE	83.34 83.34 83.34		83.34 166.68 250.02
Total 513.312 · Disse	mination Agent			-	250.02	0.00	250.02
513.315 · Tax Collect General Journal General Journal General Journal General Journal General Journal	tor 11/12/2020 11/19/2020 12/06/2020 12/09/2020 12/16/2020 12/21/2020	2712 2713 2718 2719 2720 2723		Tax collector fee	162.07 933.67 1,031.23 2,348.44 990.82 328.91		0.00 162.07 1,095.74 2,126.97 4,475.41 5,466.23 5,795.14
Total 513.315 · Tax C	Collector				5,795.14	0.00	5,795.14
<b>513.320 · Audit</b> Bill	12/03/2020	17033	CARR, RIGGS & INGRAM, LLC	FY 2020 AUDIT - INITIAL PROGRESS BILLING	1,000.00		0.00 1,000.00
Total 513.320 · Audit				-	1,000.00	0.00	1,000.00
Total 513.000 · Financial	& Administrative				8,847.65	0.00	8,847.65
514.000 · Legal Counse 514.310 · Legal Fees Bill Bill		18956 19096	STRALEY ROBIN VERICKER STRALEY ROBIN VERICKER	PROF SVCS THROUGH 10/15/2020 PROF SVCS THROUGH 11/15/2020	121.95 93.15		0.00 0.00 121.95 215.10
Total 514.310 · Legal	Fees			_	215.10	0.00	215.10
Total 514.000 · Legal Co	unsel				215.10	0.00	215.10
519.000 · Other General 519.320 · Engineerin Bill		HPC1	STROUD ENGINEERING CONSULTANTS	10/1/20 - 10/31/20 ENG. FEES	484.50		0.00 0.00 484.50
Total 519.320 · Engin	eering			-	484.50	0.00	484.50
<b>519.410 · Postage</b> Bill Bill Bill Bill	11/09/2020 11/09/2020 11/09/2020 12/15/2020	7-170 7-163 7-155 7-198	FEDEX FEDEX FEDEX FEDEX	7-170-08263 7-163-01495 7-155-41913 7-198-74822	13.62 7.30 91.51 90.72		0.00 13.62 20.92 112.43 203.15
Total 519.410 · Posta	ige				203.15	0.00	203.15
<b>519.411</b> · <b>Telephone</b> Bill Bill Bill	10/08/2020 11/09/2020 12/03/2020	2019 2019 2019	WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC	10/20 MGMT FEE 11/20 MGMT FEE 12/20 MGMT FEE	12.50 12.50 12.50		0.00 12.50 25.00 37.50
Total 519.411 · Telep	hone				37.50	0.00	37.50
<b>519.440 · Rentals an</b> Bill Bill Bill	d Leases 10/08/2020 11/09/2020 12/03/2020	2019 2019 2019	WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC WRATHELL, HUNT & ASSOCIATES. LLC	10/20 MGMT FEE 11/20 MGMT FEE 12/20 MGMT FEE	155.00 155.00 155.00		0.00 155.00 310.00 465.00
Total 519.440 · Renta	als and Leases				465.00	0.00	465.00

Control Journal   1/10/2020   270	Туре	Date	Num	Name	Memo	Debit	Credit	Balance
100   100	General Journal	10/01/2020				7,549.00	90.00	7,549.00
Bill   10/08/2020   2019   WARTHELL HINT & ASSOCIATES LLC   10/20 MGMT FEE   85.83   171.66   181.07   18	Total 519.450 · Insu	rance				7,549.00	90.00	7,459.00
S19.480 · Legal Advertising   11/09/20/20   00001   TAMPA BAY TIMES   NOTICE OF FY 2021 MEETINGS - 10/11/20/20   180.50   1	Bill Bill	10/08/2020 11/09/2020	2019	WRATHELL, HUNT & ASSOCIATES. LLC	11/20 MGMT FEE	85.83		85.83 171.66
Bill	Total 519.470 · Prin	ing and Binding				257.49	0.00	257.49
\$19.490 · Contingencies			00001	TAMPA BAY TIMES	NOTICE OF FY 2021 MEETINGS - 10/11/2020	180.50		
Control Journal   10/21/20/20   2707   2706   2707   2706   2707   2706   2707   2706   2707   2708   2707   2708   2707   2709   270	Total 519.480 · Leg	al Advertising				180.50	0.00	180.50
S19.540 - Annual District Filing Fee   Bill   11/09/2020   82306   DEPARTMENT OF ECONOMIC OPPORTUNITY   FY 2020/2019 SPECIAL DISTRICT FEE   175.00   175.0	General Journal Bill General Journal	10/21/2020 11/09/2020 11/20/2020	726052 2734	EDCO AWARDS & SPECIALITIES	CUSTOM ENGRAVED CRYSTAL GIFT CLO ACCOUNT ANALYSIS FEE	128.63 52.90		54.22 182.85 235.75
Bill	Total 519.490 · Con	tingencies				290.52	0.00	290.52
Total 519.000 · Other General Government   9,642.66   90.00   9,552.66		istrict Filing Fee 11/09/2020	82306	DEPARTMENT OF ECONOMIC OPPORTUNITY	FY 2020/2019 SPECIAL DISTRICT FEE	175.00		
S39.000 - Field Maintenance   S39.311 - Aquatic Weed Control   S39.311 - Aquatic Weed Control   S39.311 - Aquatic Weed Control   S00.00   S00.00	Total 519.540 · Ann	ual District Filing F	ee			175.00	0.00	175.00
11/09/2020   PI-A00   SOLITUDE LAKE MANAGEMENT   11/20 AQUATIC WEED CONTROL   1,525.00   1,525.00   3,055.00   1,525	Total 519.000 · Other G	eneral Goverment				9,642.66	90.00	9,552.66
539.430 · Street Lighting   11/09/2020   13069   WITHLACOOCHEE RIVER ELECTRIC COOPERA   1306910 11/05/2020   1,423.06   1,42	<b>539.311 · Aquatic V</b> Bill Bill	Veed Control 11/09/2020 11/09/2020	PI-A00	SOLITUDE LAKE MANAGEMENT	07/20 AQUATIC WEED CONTROL	1,525.00		0.00 1,525.00 3,050.00
Bill   11/09/2020   13069   WITHLACOOCHEE RIVER ELECTRIC COOPERA   1306910 11/05/2020   1,423.06   1,4	Total 539.311 · Aqu	atic Weed Control				4,575.00	0.00	4,575.00
S39.431 · Irrigation of Pond Banks   S39.431 · Irrigation of Pond Banks   Bill   11/09/2020   103120   HERITAGE PINES COMMUNITY ASSOCIATION,INC   10/20 RECLAIMED WATER   2,068.78   2,06	Bill Bill Bill	11/09/2020 11/09/2020 12/15/2020	20415 13069	WITHLACOOCHEE RIVER ELECTRIC COOPERA WITHLACOOCHEE RIVER ELECTRIC COOPERA	2041547 11/03/2020 1306910 12/07/2020	390.35 1,423.06		1,423.06 1,813.41 3,236.47
Bill         11/09/2020         103120         HERITAGE PINES COMMUNITY ASSOCIATION,INC         10/20 RECLAIMED WATER         2,068.78         2,068.78         2,068.78           Bill         12/03/2020         113020         HERITAGE PINES COMMUNITY ASSOCIATION,INC         11/20 RECLAIMED WATER         752.22         2,821.00           Total 539.431 · Irrigation of Pond Banks         2,821.00         0.00         2,821.00           Total 539.000 · Field Maintenance         11,022.82         0.00         11,022.82	Total 539.430 · Stre	et Lighting				3,626.82	0.00	3,626.82
Total 539.000 · Field Maintenance 11,022.82 0.00 11,022.82	Bill	11/09/2020						2,068.78
	Total 539.431 · Irriga	ation of Pond Bank	s			2,821.00	0.00	2,821.00
TOTAL	Total 539.000 · Field Ma	aintenance				11,022.82	0.00	11,022.82
	TOTAL					670,917.88	670,917.88	0.00

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT BANK STATEMENTS

SUNTRUST BANK PO BOX 305183 NASHVILLE TN 37230-5183



Page 1 of 4 36/E00/0175/0/40 0615006011053 12/31/2020 0000

#### Account Statement

HERITAGE PINE COMMUNITY DEVELOPMENT DISTRICT 2300 GLADES RD STE 410W BOCA RATON FL 33431-8556 Questions? Please call 1-800-786-8787

Keep your SunTrust Accounts safer.
Use unique usernames and passwords for your online bank accounts.
It's best not to recycle the same username and password on multiple websites where you have an online profile - especially your financial accounts.

Also, try to avoid characters from your email, phone number, birthdate or other personal information.

Account	Account Type			Account	Numbe	er				Statement	Period
Summary	PUBLIC FUNDS NOW	1		061500	6011053	3			12/01/2	2020 - 12/3	1/2020
	Description Beginning Balance Deposits/Credits Checks Withdrawals/Debits Ending Balance		Amount Sasta,045.44 Average Balance Average Collected Balance Average Collected Balance Number of Days in Statement Period Annual Percentage Yield Earned Interest Paid Year to Date					\$461,547.0 \$432,749.5		749.50 31 .01%	
Overdraft Protection	Account Number 0615006011053 For more information	n about SunTruct	c Overdr	Protecto Not enro	lled	ntrust com/ovo	rdraft				
Deposits/ Credits	Date 12/11 12/18	Amount Se 45,749.38 165,604.18		Descrip DEPOSI DEPOSI	otion	Date 12/24	rurant.	Amount Seria 64,666.76	l #	Descr DEPO:	ription SIT
	12/31	3.67		INTERES	ST PAID	THIS STATEMEN	NT THRU	12/31			
	Deposits/Credits:	4			Total It	ems Deposited:	5				
Checks	Check Number 2682 2683 2684 2685 *2687	Amount 175.00 7,994.89 128.63 112.43 3,050.00	Paid 12/07 12/01 12/01 12/01	Check Number 2688 2689 2690 *2692 2693		121.95 484.50 180.50 1,000.00 4,156.05	Paid 12/01 12/17 12/02 12/29	Check Number 2694 2695 2696 2697		752.22	Paid 12/24 12/22 12/22
	Checks: 14 * Indicates break in ch				en proce			listed as an Electron	ic/ACH t	ransaction.	
Withdrawals/	Date Paid	Amount Se	erial#	Desc	ription						
Debits	12/15	923.50		ELEC	TRONIC/	ACH DEBIT	770505	COMOUR			
	12/15	153.00		ELEC	TRONIC/	AYWAGE PAY6					
	12/17	390.35		ELEC	TRONIC/	Tax07QHR 12 ACH DEBIT					
	12/17	1,423.06		ELEC	TRONIC/	ee Ri WEB PMT: ACH DEBIT					
	10.70	54.77		With	lacooche	ee Ri WEB PMT:	S 68XK	Jr.			

ACCOUNT ANALYSIS FEE

12/18

Withdrawals/Debits: 5

54.77

SUNTRUST BANK PO BOX 305183 NASHVILLE TN 37230-5183



Page 2 of 4 36/E00/0175/0/40 0615006011053 12/31/2020

#### Account Statement

Balance Activity	Date	Balance	Collected Balance	Date	Balance	Collected Balance
History	12/01	345.687.54	345.687.54	12/18	550,206,42	384,602.42
nistory	12/02	345.507.04	345.507.04	12/21	550,206.42	550,206.42
	12/03	342,457.04	342,457.04	12/22	549.361.05	549,361.05
	12/07	342.282.04	342,282.04	12/24	610,378.86	545,712.86
	12/11	388.031.42	342.282.42	12/28	610,378.86	610,378.86
	12/14	388.031.42	388,031,42	12/29	605,222.81	605,222.81
	12/15	386,954.92	386,954.92	12/31	605,226.48	605,226.48
	12/17	384,657.01	384,657.01			

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.

To change your address, please call 1-8	300-SUNT	RUST (1-800-786-8787).		
Complete this section to balance this s	tatement	to your transaction regi	ster.	
Month	Year			
Bank Balance Shown on statement	\$		Your Transaction Register Balance	\$
Add (+) Deposits not shown on this statement (if any).  Total (	\$ _ +)		Add (+) Other credits shown of this statement but no in transaction register	-
Subtract (-) Checks and other items outstanding bu			Add (+)	\$
\$		\$	accounts only).	in balancing interest-bearing
			Total (+)	\$
				its shown on this statement transaction register.
			Service Fees (if any)	\$
			-	
Total (-)	\$		Total (-)	\$
Balance	\$		Balance	\$
These balances s	should ag	ree 1		

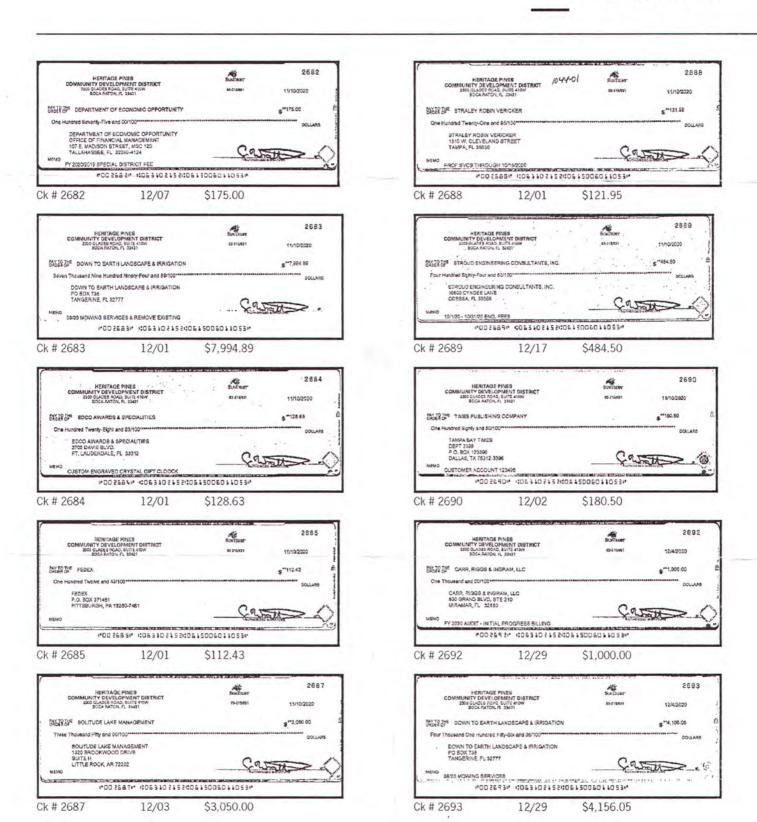
In Case Of Errors Or Questions About Your Electronic Transfers (EFT)

Telephone us at 800.447.8994, Option 1 or write us at SunTrust Bank, Attention: Fraud Assistance Center, P.O. Box 4418, Mail Code GA-MT-0413, Atlanta, GA 30302 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. (1) Tell us your name and account number (if any). (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information. (3) Tell us the dollar amount of the suspected error. We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error so that you will have the use of the money during the time it takes us to complete our investigation.



Page 3 of 4 36/E00/0175/0/40 0615006011053 12/31/2020

#### Account Statement



SUNTRUST BANK PO BOX 305183 NASHVILLE TN 37230-5183



Page 4 of 4 36/E00/0175/0/40 0615006011053 12/31/2020

#### Account Statement

COMMUNITY DEVEL 2000 GLAGES NO 8000 ALTO	LOPMENT DISTRICT AD, SUITE 410W	BOAT NOTE 85-915981	2694
BASIR DE FEDEX			\$*7.20
Seven and 29/100***********************************	***************************************		DOLLARS
FEDEX P.O. BOX 371461			
PITTEBURGH, PA	8280-7481	Car	/
MEMO 7-123-19831		- Current	
*00 8	6940 (D63402152)	06 1 5 0 0 6 0 6 1 0 5 3 e	
(# 2694	12/24	\$7.29	

HERITAGE PINES

COMMUNITY DEVELOPMENT DISTRICT

SATINAT

BATTERN

12440000

1247000

ESTIMAN

12440000

ESTIMAN

14420

ESTIMAN

ESTI

Ck # 2695

12/22

\$752.22



Ck # 2696

12/22

\$93.15



Ck # 2697

12/24

\$3,641.66

HERITAGE PINES
COMMUNITY DEVELOPMENT DISTRICT
CHECK REGISTER
THROUGH
DECEMBER 2020

#### Heritage Pines CDD CHECK REGISTER December 2020

Туре	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	СВР	12/16/2020	WITHLACOOCHEE RIVER ELECTRIC COOPERATIVE	101.000 · Suntrust Bank - Checking		-1,813.41
Bill Bill	1306910 120720 2041547 120320	12/15/2020 12/15/2020		539.430 · Street Lighting 539.430 · Street Lighting	-1,423.06 -390.35	1,423.06 390.35
TOTAL					-1,813.41	1,813.41
Check	DD	12/16/2020	MICHAEL V. WALSH	101.000 · Suntrust Bank - Checking		-184.70
				511.110 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	12/16/2020	KATHLEEN LONERGAN	101.000 · Suntrust Bank - Checking		-184.70
				511.110 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	12/16/2020	ARTHUR RHODES	101.000 · Suntrust Bank - Checking		-184.70
				511.110 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	12/16/2020	CAROL VAUGHAN	101.000 · Suntrust Bank - Checking		-184.70
				511.110 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	12/16/2020	JANICE M. BENEDETTI	101.000 · Suntrust Bank - Checking		-184.70
				511.110 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Bill Pmt -Check	2692	12/04/2020	CARR, RIGGS & INGRAM, LLC	101.000 · Suntrust Bank - Checking		-1,000.00
Bill	17033205	12/03/2020		513.320 · Audit	-1,000.00	1,000.00
TOTAL					-1,000.00	1,000.00
Bill Pmt -Check	2693	12/04/2020	DOWN TO EARTH LANDSCAPE & IRRIGATION	101.000 · Suntrust Bank - Checking		-4,156.05
Bill	75257	09/30/2020		539.340 · Retention Pond Mowing/Weed Cont	-4,156.05	4,156.05
TOTAL					-4,156.05	4,156.05
Bill Pmt -Check	2694	12/04/2020	FEDEX	101.000 · Suntrust Bank - Checking		-7.29

#### Heritage Pines CDD CHECK REGISTER December 2020

Туре	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	7-123-19631	09/30/2020		519.410 · Postage	-7.29	7.29
TOTAL					-7.29	7.29
Bill Pmt -Check	2695	12/04/2020	HERITAGE PINES COMMUNITY ASSOCIATION, INC	101.000 · Suntrust Bank - Checking		-752.22
Bill	113020	12/03/2020		539.431 · Irrigation of Pond Banks	-752.22	752.22
TOTAL					-752.22	752.22
Bill Pmt -Check	2696	12/04/2020	STRALEY ROBIN VERICKER	101.000 · Suntrust Bank - Checking		-93.15
Bill	19096	12/03/2020		514.310 · Legal Fees	-93.15	93.15
TOTAL					-93.15	93.15
Bill Pmt -Check	2697	12/04/2020	WRATHELL, HUNT & ASSOCIATES. LLC	101.000 · Suntrust Bank - Checking		-3,641.66
Bill	2019-1730	12/03/2020		512.311 · Management Fees 513.310 · Assessment Roll Preparation 519.411 · Telephone 519.440 · Rentals and Leases 519.470 · Printing and Binding 513.312 · Dissemination Agent	-2,704.16 -600.83 -12.50 -155.00 -85.83 -83.34	2,704.16 600.83 12.50 155.00 85.83 83.34
TOTAL				·	-3,641.66	3,641.66
Bill Pmt -Check	2698	12/16/2020	FEDEX	101.000 · Suntrust Bank - Checking		-90.72
Bill	7-198-74822	12/15/2020		519.410 · Postage	-90.72	90.72
TOTAL					-90.72	90.72
Bill Pmt -Check	2699	12/16/2020	SOLITUDE LAKE MANAGEMENT	101.000 · Suntrust Bank - Checking		-1,525.00
Bill	PI-A00521394	12/15/2020		539.311 · Aquatic Weed Control	-1,525.00	1,525.00
TOTAL					-1,525.00	1,525.00

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT INVOICES



Account Number 1306910

Meter Number

Customer Number 10183439

Customer Name HERITAGE PINES COM DEV

Bill Date **Amount Due** Current Charges Due 12/07/2020 1,423.06 12/28/2020

District Office Serving You **Bayonet Point** 

#### See Reverse Side For More Information

Cycle 04

Comparative Usage Information Average kWh Period Per Day Days

Service Classification Public Lighting

Service Address

**BILLS ARE DUE** WHEN RENDERED A 1.5 percent, but not less than \$5, late charge will apply to unpaid balances as of 5:00 p.m. on the due date shown on this bill.



You have 24-hour access to manage your account on-line through Smarthub at www.wrec.net. If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

PUBLIC LIGHTING

	ELECTRIC SERVICE	
From <u>Date Reading Date</u>	To  Reading Multiplier Dem	. Reading KW Demand kWh Used
Previous Balance Payment Balance Forward	539.430 001	1,423.06 1,423.06CR 0.00
Light Energy Charge Light Support Charge Light Maintenance C Light Fixture Charge Light Fuel Adj 6,25 Poles(QTY 103) FL Gross Receipts I	ge Charge ge 52 KWH @ 0.03050	183.40 126.86 180.97 215.32 190.68 513.00 12.83
Total Current Charg Total Due	ges Please Pay	1,423.06 1,423.06

Lights/Poles	Type	/Qty	Type/	Qty	Type/	'Qty	Type	/Qty	Type/	Qty
	105	92	205	2	350	2	455	2	960	9
	150	4	305	7	360	3	910	94		

WITHLACOOCHEE RIVER ELECTRIC **COOPERATIVE, INC.** Your Touchstone Energy® Cooperative P.O. Box 278 • Dade City, Florida 33526-0278

District: BP04

Your Payment To Ensure Accurate Posting.

Please Detach and Return This Portion With

Bill Date: 12/07/2020

Use above space for address change ONLY.

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

Current Charges Due Date	12/28/2020
TOTAL CHARGES DUE	1,423.06
Total Charges Due After Due Date	1,444.41

See Reverse Side For Mailing Instructions



Service Classification Public Lighting

Comparative Usage Information

Days

Service Address

Period

Account Number 2041547

Meter Number

Customer Number 10183439

Customer Name HERITAGE PINES COM DEV

Bill Date

**Amount Due** Current Charges Due 12/03/2020 390.35 12/22/2020

District Office Serving You **Bayonet Point** 

#### See Reverse Side For More Information

Cycle 02

From	ELECTRIC SER	VICE	
Date Reading Date	Reading Multiplier	Dem. Reading KW Demand	kWh Used
Previous Balance Payment Balance Forward	539.430 001	390.35CR	390.35

11	r and percent, but not
,	less than \$5, late charge
	will apply to unpaid
	balances as of 5:00 p.m.
	on the due date shown
	on this bill.
	II

**BILLS ARE DUE** 

WHEN RENDERED

A 1.5 percent, but not

Light Energy Charge Light Support Charge Light Maintenance Charge Light Fixture Charge Light Fuel Adj 471 KWH @ 0.03050 Poles(QTY 25)	5.17 9.17 120.63 148.78 14.37 91.50
FL Gross Receipts Tax	0.73

1	0	1	8	3	4	3	9
						_	manag

Average kWh

Per Day

PUBLIC LIGHTING

Total Current Charges 390.35 Total Due Please Pay 390.35

You h e your account on-line through Smarthub at www.wrec.net. If you would like to make a payment using your credit card, please call 844-209-7166. This number is WREC's Secure Pay-By-Phone system.

> Lights/Poles Type/Qty Type/Qty Type/Qty Type/Qty 205 210 910 935

WITHLACOOCHEE RIVER ELECTRIC COOPERATIVE, INC. Your Touchstone Energy® Cooperative P.O. Box 278 • Dade City, Florida 33526-0278

Please Detach and Return This Portion With Your Payment To Ensure Accurate Posting.

See Reverse Side For Mailing Instructions

Use above space for address change ONLY.

District: BP02

BP02 2041547 HERITAGE PINES COM DEV 2300 GLADES RD STE 410W BOCA RATON FL 33431-8556

Make check payable to W.R.E.C. MUST BE IN BLACK OR BLUE INK.

Bill Date: 12/03/2020

Current Charges Due Date	12/22/2020
TOTAL CHARGES DUE	390.35
Total Charges Due After Due Date	396.21



#### 500 Grand Boulevard, Suite 210 Miramar Beach, FL 32550 850-837-3141 Federal ID 72-1396621

Heritage Pines CDD Email Invoice to Nicole HeritagePinesCDD@DistrictAP.com

513.320 001

Invoice No. 17033205 (include on check)

Date 11/30/2020 Client No. 20-03195.000

Professional services rendered as follows:

Initial progress billing on audit of financial statements as of September 30, 2020 - audit planning

Current Amount Due \$\frac{1,000.00}{}

1,000.00 0.00 0.00 0.00 0.00 1,000.00	0	- 30 31- 6		91 - 120	Over 120	Balance
	1,00	0.00 0.0	0.00	0.00	0.00	1,000.00

We accept most major credit cards. Please complete the following information or contact our office to submit your payment over the phone.

Invoice Date: 11/30/2020 Client No: 20-03195

Invoice Number: 17033205 Total Amount Due: \$ 1,000.00 Heritage Pines CDD

Name as it appears on card:

Billing Address:

Carr, Riggs & Ingram, LLC reserves the right to assess finance charges on past due balances up to the maximum amount allowed under State law.

Down to Earth Landscape & Irrigation 2701 Maitland Center Pkwy. Suite 200 Maitland FL 32751 (321) 263-2700 Ext 2727



August 2020 Invoice #75257

Customer

HERITAGE PINES CDD 9220 BONITA BEACH RD SUITE 214 BONITA SPRINGS FL 34135 ADAMSC@WHHASSOCIATES.COM

539.340 001

Project/Job	Invoice Date	Due Date	Terms	PO#
CDD EXPENSES AUGUST 2020	8/31/2020	9/30/2020	Net 30	

ltem	Qty		Rate	Amount
LABOR PER HOUR  Description: TORO 4000 OPERATOR INCLUDING WEEDEAT  TORO 4000'S HOURS JULY 776.8 AUG 873.3 HOURS RUN 96.5	101	,	\$20.00	\$2,020.00
LABOR PER HOUR  Description: TORO Z MOWER OPERATOR INCLUDING WEEDEAT  TORO Z MOWER'S HOURS JULY 1225 AUG 1242.6 HOURS RUN 17.6'	26	/	\$20.00	\$520.00
EQUIPMENT PARTS Description: FULL SERVICE AND BLADES FOR TORO 4000 AND Z MOWER	1-		\$70.87	\$70.87
Technician Description: MACHINERY MAINTENANCE LABOR	3	,	\$25.00	\$75.00
FUEL USAGE Description: DIESEL	151.8	,	\$3.45	\$523.71
FUEL USAGE Description: GASOLINE	20.1	1	\$2.67	\$53.67
LABOR PER HOUR Description: SPRAYING BEDS IN RETENTIONS	12	1	\$20.00	\$240.00
LABOR PER HOUR  Description: CLEAN DRAINS, WEEDEAT, RAKE WASTE AREAS	12	1	\$20.00	\$240.00
LABOR PER HOUR Description: RAKE, TILL, SPRAY, OTHER	5	1	\$30.00	\$150.00
2.5 GAL RODEO Description: 3 GALLONS TOTAL	3	1	\$24.60	\$73.80
LABOR PER HOUR Description: PALEO PARK LABOR	6	/	\$20.00	\$120.00
IRRIGATION PARTS Description: 3 SPRINKLERS	3	/	\$12.00	\$36.00

Down to Earth Landscape & Irrigation 2701 Maitland Center Pkwy. Suite 200 Maitland FL 32751 (321) 263-2700 Ext 2727



#### August 2020 Invoice #75257

Item	Qty	Rate	Amount
IRRIGATION LABOR Description: IRRIGATION LABOR	1.5	\$22.00	\$33.00

Subtotal	\$4,156.05
Payments/Credits	\$0.00
Balance Due	\$4,156.05

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance. A processing fee of 2.75% will be added to all credit card payments.



	- Mechani		Pat			Bill				Dave G - Irri		OTHER.					Chris/Keith/Tim - Supervisor			
	n Rate \$2	5.00	Rate - \$			Rate - \$				Rate - \$22.0		Rate - \$						\$30.00		
400	00 Zmow	-	4000	WE	Spray	Zmow	WE	4000	Paleo	Heads	Repairs/hr	Rake	Drains	WE	Paleo	Till	Till	Spray	WE	Oth
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#### CDD Expenses August 2020

<b>Routine Mowing Operations</b>				Total
Toro 4000 operator (incl weed eat)	101 Hrs	\$20.00	Per Hr	\$2,020.00
Toro Z Mower operator (incl weed eat)	26 Hrs	\$20.00	Per Hr	\$520.00
Machinery Maintenance*	both-service, blades	\$70.87		\$70.87
Machinery Maintenance Labor	3 Hrs	\$25.00	Per Hr	\$75.00
Fuel Cost 4000	151.8 Gallons	\$3.45	Per Gal	\$523.71
Fuel Cost Z Mower	20.1 Gallons	\$2.67	Per Gal	\$53.67
Spraying beds in retentions	12 Hrs	\$20.00	Per Hr	\$240.00
Clean drains/WE/Rake waste areas	12 Hrs	\$20.00	Per Hr	\$240.00
Rake/Till/Spray/Other	5 Hrs	\$30.00		\$150.00
<b>Total Mowing Operations</b>				\$3,893.25
	Hrs	\$20.00	Per Hr	\$0.00
Rodeo	3 Gallons	\$24.60		\$73.80
Mulch Prep - Paleo Park				\$0.00
Labor	6 Hrs	\$20.00	Per Hr	\$120.00
Irrigation				\$0.00
Parts	3 Sprinklers	\$12.00	Ea	\$36.00
	knockon	\$18.00	Ea	\$0.00
	Golf Can	\$150.00	Ea	\$0.00
	Valve/brea	\$75.00	Ea	\$0.00
Labor	1.5 Hrs	\$22.00	Per Hr	\$33.00
<b>Total Other Operations</b>				\$262.80
Month Total				\$4,156.05

	July	August	Hours Run
4000 hours	776.8	873.3	96.5
Z Mower hours	1225	1242.6	17.6

<sup>\*</sup>Full service on 4000 and Z mower, plus new blades.



7-123-19631

Sep 15, 2020

**Account Number** 

Page 1 of 2

FedEx Tax ID: 71-0427007

**Billing Address:** 

HERITAGE PINES CDD 2300 GLADES RD STE 410W SUITE 410W BOCA RATON FL 33431-8556 **Shipping Address:** 

HERITAGE PINES CDD 2300 GLADES RD STE 410W BOCA RATON FL 33431-8556 Invoice Questions? Contact FedEx Revenue Services

Phone:

800.645.9424

M-F7-5 (CST)

Internet:

fedex.com/usgovt

**Invoice Summary** 

Total Charges

FedEx Express Services

USD

\$7.29

**TOTAL THIS INVOICE** 

USD

\$7.29

Other discounts may apply.

519.410 001

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

**Account Number** 

Remittance Advice

Your payment is due by Oct 30, 2020

7123196318000000729493994241680000000000000072940

0028010 01 AB 0.416 \*\*AUTO T2 0 1258 33431-855643 -C01-P28038-I1

HERITAGE PINES CDD 2300 GLADES RD STE 410W SUITE 410W BOCA RATON FL 33431-8556



Պուիւիիվորիգերեւօրեսիիիրերկարկեր

FedEx P.O. Box 371461 Pittsburgh PA 15250-7461



Invoice Number	Invoice Date	Account Number	Page
7-123-19631	Sep 15, 2020		2 of 2

#### FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Sep 10, 2020 Cust. Ref.: HP Meeting File Ref.#2:
Payor: Third Party Ref.#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 3.50% to this shipment.

Distance Based Pricing, Zone 2

· Package sent from: 33966 zip code

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation Sender Recipient Tracking ID 771480736662 cleo adams Daphne Gillyard Service Type FedEx Standard Overnight Wrathell, Hunt & Associates, L Wrathell, Hunt & Associates Package Type **Customer Packaging** 9220 Bonita Beach Road 2300 Glades Road BONITA SPRINGS FL 34135 US BOCA RATON FL 33431 US **Packages** Rated Weight 4.0 lbs, 1.8 kgs Delivered Sep 11, 2020 09:43

 Svc Area
 A1
 Transportation Charge
 7.04

 Signed by
 G.DAPHNE
 Fuel Surcharge
 0.25

 FedEx Use
 00000000/127469/\_
 Total Charge
 USD
 \$7.29

Third Party Subtotal USD \$7.29
Total FedEx Express USD \$7.29

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#### CLUB STATEMENT



Country Club Community

11524 Scenic Hills Blvd. Hudson, FL 34667 (727) 861-7784

Heritage Pines CDD Wrathell, Hart & Hunt 2300 Glades Rd. Ste 410W Boca Raton FL 33431 539.431 001

HPCCDD	Dec 31/20
MEMBER	DATE

TOUOMA	CLUB	STATEMENT	\$

>\_\_\_\_ PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

DATE	REF NO	DESCRIPTION	AMOUNT	SVC/GRAT	TAX	TOTAL
Dec 2/20	Your	CLUB  November Club charges are due	752.22		0.00	752.22
	If your	ou are currently set up for an review only.  a Merry Christmas and a Happy	uto-debit, this	statement	is for your	
			,			
			752.22	0.00	0.00	752.22

0.00	752.22	0.00	0.00	0.00	752.22
CREDIT BOOK	CURRENT BAL.	30 DAYS BAL.	60 DAYS BAL.	90 DAYS BAL.	AMOUNT DUE



LAND O' LAKES NEW PORT RICHEY DADE CITY (813) 235-6012 (727) 847-8131 (352) 521-4285

utilcustserv@pascocountyfl.net Pay By Phone: 1-844-450-3704



2578 0 10-20

HERITAGE PINES COMMUNITY ASSOCIATION Service Address: 18801 GRAND CLUB DR

Bill Number: 14213552 Billing Date: 11/20/2020

Billing Period: 10/9/2020 to 11/9/2020

New Water & Sewer rates, charges, and fees took effect Oct. 1, 2020
Please visit bit.ly/PCU-RatesFY21 for additional details.

Account #	Customer#
0010470	01016692

Please use the 15-digit number below when making a payment through your bank

001047001016692

Service	Meter#	Prev	Previous		Current		Consumption
		Date	Read	Date	Read		in thousands
Reclaim	13349042	10/9/2020	544020	11/9/2020	551184	31	7164
	Usag	e History Reclaimed		-	Trai	nsactions	
November 2020		7164		Previous Bill			7,388.50
October 2020		21110		Payment 11/	12/2020		-7,388.50
September 2020	)	12942		Balance Forwar	d		0.00
August 2020		27102		Current Transact	ions		
July 2020		37131		Reclaimed			
June 2020		33387		Reclaimed	7,	164 Thousand Gals	X \$0.35 2,507.40
May 2020		27860		Total Current Tr	ansactions		2,507.40
April 2020		29015		TOTAL BALANCE DUE  S120-070-1755-18  GL# \$120-080 752.22  Price Approved\$ 2507.40  Dept Mgr Approval		\$2,507.40	
March 2020		17667				III A STEATH ON SEC. SEC.	
February 2020		15978					
January 2020		11886					
December 2019 31593		Date					
				— GM Appr	roval		
				Date			
				CR Appro Date	val		



Please return this portion with payment

TO PAY ONLINE, VISIT pascoeasypay.pascocountyfl.net

☐ Check this box if entering change of mailing address on back.

10% late fee will be applied if paid after due da

The Total Due will be electronically transferred on 12/07/2020.

HERITAGE PINES COMMUNITY ASSOCIATION 11524 SCENIC HILLS BOULEVARD HUDSON FL 346675601

> PASCO COUNTY UTILITIES SERVICES BRANCH CUSTOMER INFORMATION & SERVICE DEPT. P.O. BOX 2139 NEW PORT RICHEY, FL 34656-2139

#### **Straley Robin Vericker**

1510 W. Cleveland Street Tampa, FL 33606 Telephone (813) 223-9400 \* Facsimile (813) 223-5043 Federal Tax Id. - 20-1778458

Heritage Pines Community Development District c/o Wrathell Hunt & Associates 9220 Bonita Beach Rd., Suite 214

514.310 001 November 24, 2020 Client: 0010

Matter: Invoice #: 001044 000001

19096

Page:

ge: 1

RE: CDD - General Matters

Bonita Springs, FL 34135

For Professional Services Rendered Through November 15, 2020

#### SERVICES

Date	Person	Description of Services	Hours	
11/4/2020	LB	REVIEW SUPERVISORS OF ELECTION RE GENERAL ELECTION RESULTS.	0.1	
11/6/2020	LB	REVIEW ELECTION INFORMATION AND NEW BOARD SUPERVISOR FOR THE DISTRICT; PREPARE DRAFT LETTER AND MEMOS TO J. BENEDETTI RE FLORIDA'S SUNSHINE LAWS, PUBLIC RECORDS AND CODE OF ETHICS.	0.5	
		Total Professional Services	0.6	\$90.00

#### PERSON RECAP

Person		Hours	Amount
LB	Lynn Butler	0.6	\$90.00

#### DISBURSEMENTS

Date	Description of Disbursements		Amount
11/10/2020	Postage		\$1.80
11/15/2020	Photocopies (9 @ \$0.15)		\$1.35
		Total Disbursements	\$3.15

	November 24, 2020 Client: 001044 Matter: 000001 Invoice #: 19096
	Page: 2
Total Services Total Disbursem Total Current Ch	• • •
PAY THIS AMO	OUNT \$93.15

Please Include Invoice Number on all Correspondence

### Wrathell, Hunt & Associates, LLC

2300 Glades Rd. Suite 410W

Boca Raton, FL 33431

### Invoice

Date	Invoice #	
12/1/2020	2019-1730	

Bill To:	
Heritage Pines CDD 2300 Glades Rd. Suite 410W Boca Raton, FL 33431	

	Description	Amour	it
Management Assessment Services	512.311 513.310		2,704.16 600.83
Telephone	519.411		12.50
Rentals & Leases	519.440		155.00
Printing & Binding Dissemination Agent	519.470 513.312		85.83 83.34
	001		
Building o	lient relationships one step at a time	Total	\$3,641.66



7-198-74822

Dec 01, 2020

Account Number

Page 1 of 4

FedEx Tax ID: 71-0427007

**Billing Address:** 

HERITAGE PINES CDD 2300 GLADES RD STE 410W SUITE 410W BOCA RATON FL 33431-8556 **Shipping Address:** 

HERITAGE PINES CDD 2300 GLADES RD STE 410W BOCA RATON FL 33431-8556 Invoice Questions? Contact FedEx Revenue Services

Phone: 800,645.9424

M-F7-5 (CST)

Internet: fedex.com/usgovt

**Invoice Summary** 

FedEx Express Services

**Total Charges** 

USD

\$90.72

TOTAL THIS INVOICE

USD

\$90.72

Other discounts may apply.

519.410

001

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

Invoice Number	Invoice Amount	Account Number	/
7-198-74822	USD \$90.72	7	

Remittance Advice

Your payment is due by Jan 15, 2021

7198748225000009072093994241680000000000000000707200

0028340 01 AB 0.416 \*\*AUTO T2 0 1335 33431-855643 -C01-P26368411

HERITAGE PINES CDD 2300 GLADES RD STE 410W SUITE 410W BOCA RATON FL 33431-8556



լլինանվիլիգմիկնդկնակիններկիկիլիլիգիի

FedEx P.O. Box 371461 Pittsburgh PA 15250-7461



Invoice Number	Invoice Date	$\sum$	Account Number	γ Page	
7-198-74822	Dec 01, 2020	T		2 of 4	

### FedEx Express Shipment Detail By Payor Type (Original)

- Fuel Surcharge FedEx has applied a fuel surcharge of 3.00% to this shipment.
- Weather delay Thunderstorm.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized

Ship Date: No Payor: Third P		Cust. Ref.: Heritage Pines CDD Ref.#3:	Ref.#2:	
FedEx Use	00000000/271627/02	Total Charge	USD	\$11.69
Signed by	see above	Residential Delivery		4.40
Svc Area	A3	Fuel Surcharge		0.34
Delivered	Nov 25, 2020 12:33	Transportation Charge		6.95
Rated Weight	1.0 lbs, 0.5 kgs			
Packages	1			
Zone	02	BOCA RATON FL 33431 US		
Package Type	FedEx Pak	2300 Glades Road	HUDSON FL 34667 US	
Service Type	FedEx Priority Overnight	WHA	18440 FAIRWAY GREEN DR	
Tracking ID	772179163756	Chuck Adams	Janice Benedetti	
Automation	INET	<u>Sender</u>	<u>Recipient</u>	

- Fuel Surcharge FedEx has applied a fuel surcharge of 3.00% to this shipment.
- Weather delay Thunderstorm.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized
- $The \ package \ weight \ exceeds \ the \ maximum \ for \ the \ packaging \ type, \ therefore, FedEx \ Pak \ was \ rated \ as \ FedEx \ Pak.$

Automation	INET	<u>Sender</u>	<u>Recipient</u>	
Tracking ID	772179163778	Chuck Adams	MICHAEL WALSH	
Service Type	FedEx Priority Overnight	WHA	18215 NESTLEBRANCH CT	
Package Type	FedEx Pak	2300 Glades Road	HUDSON FL 34667 US	
Zone	02	BOCA RATON FL 33431 US		
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs			
Delivered	Nov 25, 2020 12:42	Transportation Charge		6.95
Svc Area	A3	Fuel Surcharge		0.34
Signed by	see above	Residential Delivery		4.40
FedEx Use	000000000/271627/02	Total Charge	USD	\$11.69

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Invoice Number **Account Number Invoice Date** Page 3 of 4 7-198-74822 Dec 01, 2020

Ref.#2: Ship Date: Nov 24, 2020 Cust. Ref.: Heritage Pines CDD Payor: Third Party Ref.#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 3.00% to this shipment.
 Weather delay - Thunderstorm.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as FedEx Pak.

Automation Sender Recipient Mr.Kurt D. Heath, P.E. Chuck Adams Tracking ID 772179163930 FedEx Priority Overnight WHA Stroud Engineering Consultants Service Type Package Type FedEx Pak 2300 Glades Road 10503 CYNDEE LN **BOCA RATON FL 33431 US** ODESSA FL 33556 US Zone

**Packages** 1

Rated Weight 1.0 lbs, 0.5 kgs

Nov 25, 2020 15:33 Transportation Charge 6.95 Delivered Svc Area Fuel Surcharge 0.34 Residential Delivery Signed by 4.40 see above FedEx Use 000000000/271627/02 **Total Charge** USD \$11.69

Cust. Ref .: Heritage Pines CDD Ref.#2: Ship Date: Nov 24, 2020 Ref.#3: Payor: Third Party

Fuel Surcharge - FedEx has applied a fuel surcharge of 3.00% to this shipment.

Weather delay - Thunderstorm.

Distance Based Pricing, Zone 2

Package Delivered to Recipient Address - Release Authorized

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as FedEx Pak.

Sender Recipient Automation INFT Chuck Adams Carol E. Vaughan Tracking ID 772179164042 Service Type FedEx Priority Overnight WHA 18717 Rolling Hills Loop HUDSON FL 34667 US 2300 Glades Road Package Type FedEx Pak BOCA RATON FL 33431 US 02 Zone Packages Rated Weight 1.0 lbs, 0.5 kgs 6.95 Nov 25, 2020 13:05 Transportation Charge Delivered 0.34 A3 Fuel Surcharge Svc Area Residential Delivery 4.40 Signed by see above USD FedEx Use 000000000/271627/02 **Total Charge** \$11.69

Ref.#2: Ship Date: Nov 24, 2020 Cust. Ref.: Heritage Pines CDD

Payor: Third Party Ref.#3:

. Fuel Surcharge - FedEx has applied a fuel surcharge of 3.00% to this shipment.

· Weather delay - Thunderstorm.

Distance Based Pricing, Zone 2 The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as FedEx Pak.

Sender Automation Recipient Tracking ID 772179164145 Chuck Adams Kim Norton Service Type FedEx Priority Overnight WHA Heritage Pines Country Club 2300 Glades Road FedEx Pak 11524 SCENIC HILLS BLVD Package Type

BOCA RATON FL 33431 US

Transportation Charge

02 Zone Packages 1

Svc Area

Rated Weight 1.0 lbs, 0.5 kgs Nov 25, 2020 12:36 Delivered

A3

Signed by R.DEVITO Fuel Surcharge 0.21 USD 000000000/271627/\_ **Total Charge** \$7.16 FedEx Use

HUDSON FL 34667 US

6.95

Invoice Number	Invoice Date	Account Number	Page
7-198-74822	Dec 01, 2020		4 of 4

Ship Date: Nov 24, 2020 Cust. Ref.: Heritage Pines CDD Ref.#2: Payor: Third Party Ref.#3:

- Fuel Surcharge FedEx has applied a fuel surcharge of 3.00% to this shipment.
- Weather delay Thunderstorm.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as FedEx Pak.

Automation	INET	<u>Sender</u>	<u>Recipient</u>	
Tracking ID	772179164167	Chuck Adams	Arthur Rhodes	
Service Type	FedEx Priority Overnight	WHA	Heritage Pines CDD	
Package Type	FedEx Pak	2300 Glades Road	18218 NESTLEBRANCH CT	
Zone	02	BOCA RATON FL 33431 US	HUDSON FL 34667 US	
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs			<b>=</b>
Delivered	Nov 25, 2020 12:41	Transportation Charge		6.95
Svc Area	A3	Fuel Surcharge		0.34
Signed by	see above	Residential Delivery		4.40
FedEx Use	000000000/271627/02	Total Charge	USD	\$11.69
Ship Date: Nov 2	24, 2020	Cust. Ref.: Heritage Pines CDD	Ref.#2:	

- Payor: Third Party Fuel Surcharge - FedEx has applied a fuel surcharge of 3.00% to this shipment.
- Weather delay Thunderstorm.
- Distance Based Pricing, Zone 2
- Package Delivered to Recipient Address Release Authorized
- · The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as FedEx Pak.

Ref.#3:

Automation	INET	<u>Sender</u>	<u>Recipient</u>	
Tracking ID	772179164178	Chuck Adams	Kathleen Lonergan	
Service Type	FedEx Priority Overnight	WHA	18641 FAIRWAY GREEN DR	
Package Type	FedEx Pak	2300 Glades Road	HUDSON FL 34667 US	
Zone	02	BOCA RATON FL 33431 US		
Packages	1			
Rated Weight	1.0 lbs, 0.5 kgs			
Delivered	Nov 25, 2020 12:31	Transportation Charge		6.95
Svc Area	A3	Fuel Surcharge		0.34
Signed by	see above	Residential Delivery		4.40
FedEx Use	000000000/271627/02	Total Charge	USD	\$11.69
Ship Date: Nov		Cust. Ref.: HPCDD 12/1/20 Agenda Pkg Ref.#3:	Ref.#2:	

- Fuel Surcharge FedEx has applied a fuel surcharge of 3.00% to this shipment.
- Distance Based Pricing, Zone 2
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- Package Delivered to Recipient Address Release Authorized
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	INET	<u>Sender</u>	Recipient	<u>t</u>	
Tracking ID	772184739334	Daphne Gillyard	Chuck Ad	ams-Cleo Adams	
Service Type	FedEx Priority Overnight	WHA	1400 HAR	BOR VIEW DR	
Package Type	Customer Packaging	2300 Glades Road	NORTH FO	ORT MYERS FL 33917 US	
Zone	02	BOCA RATON FL 33431 US			
Packages	1				
Rated Weight	4.0 lbs, 1.8 kgs				
Delivered	Nov 27, 2020 15:18	Transportation Charge			8.63
Svc Area	A3	Fuel Surcharge			0.39
Signed by	see above	Residential Delivery			4.40
FedEx Use	000000000/271627/02	Total Charge		USD	\$13.42
			Third Party Subtotal	USD	\$90.72
			Total FedEx Express	USD	\$90.72







Invoice Number: PI-A00521394

Invoice Date: 12/01/20

PROPERTY: Heritage Pines

CDD

Voice: (888) 480-5253 Fax: (888) 358-0088

539.311 001

**SOLD TO:** Heritage Pines CDD

9220 Bonita Beach Road, Suite 214

Bonita Springs, FL 34135

CUSTOMER ID	CUSTOMER PO	Payment Terms	
H2224		Ne	et 45
Sales Rep ID	Shipment Method	Ship Date	Due Date
Bill Kurth			01/15/21
Qty Item / Description		UOM Un	it Price Extension

Lake & Pond Management Services SVR05927
12/01/20 - 12/31/20
1,525.00
1,525.00

Lake & Pond Management Services

### PLEASE REMIT PAYMENT TO:

1320 Brookwood Drive, Suite H Little Rock, AR 72202 

 Subtotal
 1,525.00

 Sales Tax
 0.00

 Total Invoice
 1,525.00

 Payment Received
 0.00

 TOTAL
 1,525.00

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT

### **DRAFT**

1 2 3 4	MINUTES OF MEETING HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT					
5	The Board of Supervisors of the Heritage Pines Community Development District held					
6	Regular Meeting on December 1, 2020 a	t 2:00 p.m., in the Heritage Pines Country Club Meeting				
7	Room, 11524 Scenic Hills Boulevard, Hudson, Florida 34667.					
8	Present were:					
10	Kathleen Lonergan	Chair				
11	Neil Goulette	Vice Chair				
12	Michael Walsh	Assistant Secretary				
13	Arthur Rhodes	Assistant Secretary				
14	Carol Vaughan	Assistant Secretary				
15	<u> </u>	,				
16	Also present were:					
17						
18	Chuck Adams	District Manager				
19	Kurt Heath	District Engineer				
20	Tim Gatz	Down to Earth Landscaping (DTE)				
21	Herb Hurley	HPCA				
22	Janice Benedetti	Supervisor-Elect				
23						
24						
25 26	FIRST ORDER OF BUSINESS	Call to Order/Roll Call				
27	Mr. Adams called the meeting	to order at 2:00 p.m. All Supervisors were present.				
28	Supervisor-Elect Janice Benedetti, electe	d to Mr. Goulette's seat, was present.				
29						
30 31 32	SECOND ORDER OF BUSINESS	Public Comments: Agenda Items [3 minutes per person]				
33	There were no public comments.					
34	·					
35 36 37 38 39	THIRD ORDER OF BUSINESS	Administration of Oath of Office to Newly Elected Supervisors, Arthur Rhodes [SEAT 1], Janice Benedetti [SEAT 2] and Michael Walsh [SEAT 3] (the following to be provided in a separate package)				

40		Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath			
41	of Office to Mr. Rhodes, Ms. Benedetti and Mr. Walsh. He provided and briefly explained the				
42	following items:				
43	A.	Guide	to Sunshine Amendment and Code o	of Ethics for Public Officers and Employees	
44	В.	Membership, Obligations and Responsibilities			
45	C.	Financ	Financial Disclosure Forms		
46		I.	Form 1: Statement of Financial Inte	rests	
47		II.	Form 1X: Amendment to Form 1, St	atement of Financial Interests	
48		III.	Form 1F: Final Statement of Financi	al Interests	
49	D.	Form 8	BB – Memorandum of Voting Conflict	:	
50		Ms. Lo	onergan stated that, at a workshop	prior to the February regular meeting, Mr.	
51	Adams	would	deliver a PowerPoint presentation re	egarding Sunshine Laws and Florida Statutes	
52	in rela	tion to	CDDs. She requested that Board Me	embers with questions and concerns submit	
53	them t	o Mr. A	dams prior to the workshop so that h	e could be prepared to answer them.	
54					
55 56 57 58 59 60	Designating a Chair, a Vice of Secretary, Assistant Secretaries a Tand an Assistant Treasurer of the and Providing for an Effective Date			•	
61		Mr. A	dams presented Resolution 2021-01	Mr. Walsh nominated Ms. Lonergan for	
62	Chair a	ınd Mr.	Rhodes for Vice Chair. Mr. Adams na	med the slate of officers, as follows:	
63			Kathleen Lonergan	Chair	
64			Arthur Rhodes	Vice Chair	
65			Chuck Adams	Secretary	
66			Michael Walsh	Assistant Secretary	
67			Carol E Vaughan	Assistant Secretary	
68			Janice Benedetti	Assistant Secretary	
69			Craig Wrathell	Assistant Secretary	
70			Craig Wrathell	Treasurer	

71	Jeff Pinder	Assistant Treasurer		
72	No other nominations were ma	de.		
73				
74 75 76 77 78 79	Resolution 2021-01, Designati Secretaries a Treasurer and	nd seconded by Mr. Rhodes, with all in favor, ng a Chair, a Vice Chair, a Secretary, Assistant an Assistant Treasurer of the District, as in Effective Date, was adopted.		
80 81 82	FIFTH ORDER OF BUSINESS	Acceptance of Unaudited Financial Statements as of October 31, 2020		
83	Mr. Adams presented the Un	audited Financial Statements as of October 31, 2020.		
84	Board Members would receive a pack	kage with the Fiscal Year 2020 Operating Fund financial		
85	statements, a year-end income stater	nent and a copy of the Auditor Engagement Letter. Mr.		
86	Adams would include the Fiscal Year 20	019 financial statements in the package.		
87				
88 89 90 91	-	nd seconded by Mr. Walsh, with all in favor, the is as of October 31, 2020, were accepted.		
92 93 94	SIXTH ORDER OF BUSINESS	Approval of October 20, 2020 Regular Meeting Minutes		
95	Ms. Lonergan presented the Oo	ctober 20, 2020 Regular Meeting Minutes. The following		
96	changes were made:			
97	Line 45: Insert "Mr. Heath to	meet with Ms. Lonergan and Mr. Goulette to present a		
98	proposal from Schear and the discussion	on was continued to December Meeting."		
99	• To Do Action Items List			
100	Item 3: Per Mr. Gatz, stated	nothing has been done yet. He asked if there was a		
101	preference regarding installing sod or	native grass plants. Ms. Lonergan voiced her preference		
102	for plants. Mr. Gatz would also add soc	I to reduce the erosion in the area.		
103	Item 4: A proposal from Sunshi	ne Sprinkler Company to add sprinkler heads in EDRA 18		
104	was approved at the October 20, 2020 meeting. The project is to commence in December.			

105	Item 6: Mr. Gatz obtained a \$1,000 proposal from DTE to complete the pathway. The
106	pathway would be outlined with pavers and brown river rock.
107	
108 109	On MOTION by Ms. Vaughan and seconded by Mr. Walsh with all in favor, the \$1,000 DTE proposal to complete the pathway, was approved.
110	
111 112	Items 7: Mr. Gatz obtained a proposal to re-sod 1,200 square feet of EDRA 15B.
113	
114 115	On MOTION by Mr. Walsh and seconded by Mr. Rhodes with all in favor, the \$1,200 DTE proposal to re-sod 1,200 square feet of EDRA 15B, was approved.
116	
117 118	Item 8: Mr. Heath presented a Schear Development proposal to address two areas.
119	
120 121 122	On MOTION by Mr. Walsh and seconded by Ms. Vaughan with all in favor, the Schear Development proposal for tree/debris removal on the north and south side areas, in a not-to-exceed amount of \$17,020.22, was approved.
123	
124 125	Item 9: Was completed and should have been removed as of the October 20, 2020.
126	Item 10: Ongoing. The February 16, 2021 workshop would start at noon, followed by the
127	Regular Meeting. Meetings would be held in the PAC room for the remainder of the year.
128	A Board Member reported a deep depression at the retention area near Hole #7. The
129	consensus was to install flags near EWRA 3C and add this item on the To Do Action Items List.
130	Ms. Benedetti asked about adding unofficial meeting minutes to the newsletter. Mr.
131	Adams suggested noting the action items discussed, proposals presented, locations, etc. Mr.
132	Adams would forward audio files after each meeting to Ms. Benedetti. Mr. Heath would
133	provide area maps to Ms. Benedetti.
134	
135 136 137	On MOTION by Mr. Walsh and seconded by Ms. Vaughan, with all in favor, the October 20, 2020 Regular Meeting Minutes, as amended, were approved.

- Mr. Walsh stated the area flooded and cannot be maintained until it is dry.
- 147 Ms. Lonergan stated the stumps would be scheduled for maintenance twice per year.
- 148 B. Finance Matters and Negotiations: *Supervisor Rhodes*
- Mr. Rhodes stated the finances were discussed earlier in the meeting.
- 150 C. Mosquito Control, Front Property and Paleo Park: Supervisor Vaughan
- 151 Ms. Vaughan reported the following:
- 152 > The northeast side of Paleo Park is bare and should be mulched.
- An abundance of bushy branches covering the overflow on the east side of Paleo Park should be inspected.
- 155 Ms. Lonergan stated a large weed growing in the drop inlet drain, between the white T-156 Box on Hole #7 and behind Hole #6, should be removed.

### 158 **EIGHTH ORDER OF BUSINESS**

#### **Staff Reports**

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- 160 A. District Counsel: Straley Robin Vericker, P.A.
- There being no report, the next item followed.
- 162 B. District Engineer: Stroud Engineering Consultants
- 163 Mr. Heath reported the following:
- 164 He would coordinate with Schear on the approved proposal and schedule a start date in
- the spring.
- 166 A quote to re-stake the buffer on #38 would be obtained.
- 167 Copies of area maps would be provided to Ms. Benedetti.
- 168 C. District Manager: Wrathell, Hunt and Associates, LLC
- 169 Mr. Adams reported the following:

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

:03		
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**DRAFT** 

December 1, 2020

HERITAGE PINES CDD

#	DATE	DESCRIPTION	STATUS	DATE
	ADDED			MOVED TO
	TO LIST			COMPLETED
1	12.03.19	Per Mr. Rhodes, going forward, Mr. Adams to	ONGOING	
		send copies of engagement letters and other		
		CDD communications to all Supervisors.		
2	04.14.20	Mr. Gatz to look into renting a bush hog to	ONGOING	
		maintain the retention areas that cannot be		
		mowed easily. <b>Revised 06.09.20</b> Look into		
		renting a tractor instead of a bush hog. Revised		
		<b>07.14.20</b> Bush hog approved, amount NTE		
		\$2,400. <b>Revised 09.08.20</b> to include maintaining		
		fence line along the front property.		
3	06.09.20	Mr. Gatz to inspect and address plant beds and	ONGOING	
		overgrowth at several east and west EDRA areas,		
		before the mulch is applied. Revised 09.08.20		
		Pond 15A & 15B: inspect sparse plant bed.		
		Revised 12.01.20 Mr. Gatz to install plant		
		material instead of sod near Pond 15A and add		
	00.00.20	sod to reduce the erosion in the area.	ONCOINC	
4	06.09.20	Mr. Gatz to inspect EDRA#18, the ability to tie	ONGOING	
		into the fence line irrigation and verify source of irrigation for EDRA #21 <b>Revised 09.08.20</b> Mr.		
		Goulette to meet with Mr. Gatz re irrigating		
		EDRA #18. <b>Revised 10.20.20</b> The Board approved		
		the proposal from Sunshine Sprinkler Co. to		
		install sprinkler heads in EDRA#18.		
5	07.14.20	SOLitude to send Monthly Reports for receipt	ONGOING	
	07121120	during the first week of the following month.	011001110	
6	07.14.20	Mr. Gatz to address the issues at Paleo Park, of	ONGOING	
		mowers running over retaining wall, bricks around		
		the sign and rocks displaced around the sign, the		
		need for significant mulching, more attention to the		
		entrance, and trimming of the tree on the north side		
		by the fence. Bricks to be replaced when displaced,		
		areas edged and sprayed along the fence line and the pathway. <b>Revised 12.1.20</b> Board approved DTE		
		proposal to complete the pathway.		
7	09.08.20	Mr. Gatz to adjust irrigation at EDRA #7 and obtain	ONGOING	
		proposal for sod, inspect condition of sandy soil at		
		EDRA #15B on Hole #4, and inspect and clean pipes at		
		Hole #18 and fairway, filled with heavy silt. Revised		
		<b>12.1.20</b> Board approved DTE proposal to re-		
	00.00.30	sod/improve EDRA#15B.	ONICOINIC	
8	09.08.20	NWRA #38 Drain Area 1 & 2 and dead pine removal.  Project put off until winter/spring for better pricing	ONGOING	
		r roject pat on anth winter/spring for better pricing		

#	DATE ADDED	DESCRIPTION	STATUS	DATE MOVED TO
	TO LIST	and result. <b>Revised 10.20.20</b> Mr. Heath to pursue proposal from Schaer. Work would be scheduled for February of 2021. <b>Revised 12.1.20</b> Board approved Schear Development proposal to address the north side and south side areas for approximately \$17,000; work to commence in February or March. Mr. Adams to have three signs installed near the conservation area on the east side.		COMPLETED
9	09.08.20	Mr. Heath to meet with Mr. Goulette to discuss installing a sign near the swale at pond #37A.		10.20.20 – completed
10	09.08.20	Mr. Adams to schedule Workshop prior to the February 16, 2021 Regular meeting and present CDD Educational PowerPoint presentation.	ONGOING	

### COMPLETED TO DO LIST ACTION ITEMS

(To remain on Completed List for one year from date moved to Completed.)

	(To remain on Completed List for one year from date moved to Completed.)				
#	DATE ADDED TO LIST	DESCRIPTION	STATUS	DATE MOVED TO COMPLETED	
1	10.08.19	Mr. Adams to coordinate SOLitude spaying the pond behind Mr. Wallner's residence.	COMPLETED	02.11.20	
2	10.08.19	Mr. Adams to have the Federal Express charge coded incorrectly to the District corrected.	COMPLETED	02.11.20	
3	10.08.19	Mr. Gatz to revise descriptions in Down to Earth invoices to clarify the maintenance tasks performed.	COMPLETED	02.11.20	
4	10.08.19	Mr. Adams to confirm reason the Trustee fee exceeded budget and that the increase was standard for those professional services.	COMPLETED	02.11.20	
5	10.08.19	Mr. Adams to confirm that all SunTrust checks to Withlacoochee River Electric Cooperative, Inc. cleared.	COMPLETED	02.11.20	
6	10.08.19	Mr. Adams to send a copy of the Auditor engagement letter for Fiscal Year 2020 to the Board Member who requested it.	COMPLETED	02.11.20	
7	10.08.19	Mr. Gatz to obtain proposals to reduce the size of the EDRA #40 sand bottom.	COMPLETED	02.11.20	
8	10.08.19	Mr. Heath to review the Village's original design and modeling plans for inconsistencies and coordinate with a contractor to survey water elevations and inspect for obstructions.	COMPLETED	02.11.20	
9	10.08.19	Mr. Gatz to inspect and facilitate repairs at EDRA #15A, EDRA #33, EDRA #38, EDRA #36 and ensure that the irrigation is corrected in the area between Holes #3 and #4.	COMPLETED	02.11.20	
10	10.08.19	Per Ms. Vaughan, Mr. Gatz to ensure that the north pond at Paleo Park would be mulched and inspect a palm tree for dead fronds on the left hand side at Paleo Park.	COMPLETED	02.11.20	
11	02.11.20	Mr. Gatz to look into forms not yet pulled for Hole #2, where a drain was repaired a few months ago.	COMPLETED	04.14.20	
12	02.11.20	Regarding EDRA #33: As long as water levels remained unchanged, the area would be mowed and maintained; it was on Gary's to do list.	COMPLETED	04.14.20	

		(Oldest to Newest)			
		COMPLETED			
	TO DO LIST ACTION ITEMS				
	(To r	emain on Completed List for one year from date mo	ved to Complet	ed.)	
13	02.11.20	Mr. Gatz to monitor Hole #14/EDRA#39, where	COMPLETED	04.14.20	
		the grass was overgrown and the vegetation was			
		taking over a resident's lawn and have it mowed			
		as much as possible, if it was dry.			
14	12.03.19	Ms. Vaughan and Mr. Gatz to confer with resident	ONGOING	06.09.20	
		who installed downspouts aimed at Paleo Park to			
		reach consensus on how to resolve the matter.			
		04.14.20 Mr. Gatz to construct concrete structure			
		to take the 12"x12" drain line to #15A and add			
		rocks to alleviate the problem.			
15	02.11.20	Hole #5 to be inspected to determine if drains can	ONGOING	06.09.20	
		be installed.			
16	02.11.20	Mr. Adams to advise the District Engineer that the	ONGOING	06.09.20	
		Board would consider hiring another District			
		Engineer, if he can no longer to attend meetings.			
17	02.11.20	Mr. Goulette to visit Mr. Velasquez's village to	ONGOING	06.09.20	
		determine if additional streetlights are needed.			
18	04.14.20	Mr. Heath to inspect Hole #3 and Hole #16 on the	ONGOING	06.09.20	
		golf course and verify if the inlets could be raised			
		to keep the fairway dry.			
19	04.14.20	Mr. Gatz to email Mr. Adams a copy of the	ONGOING	06.09.20	
		mulching proposal for \$15,500.			
20	04.14.20	Mr. Gatz to devise a schedule for EDRA	ONGOING	06.09.20	
		maintenance that consists of both weed-eating			
		and mowing.			
21	04.14.20	Mr. Gatz to have the cart signs removed from the	ONGOING	06.09.20	
		lower fairway.			
22	04.14.20	Mr. Gatz would check for termites in Hole #4 and	ONGOING	06.09.20	
		update the Board at the next meeting.			
23	02.11.20	If mulch was in the landscape contract, Mr. Gatz	ONGOING	07.14.20	
		to obtain pricing and present it the next meeting.			
		Revised 06.09.20 Mulch to be applied tentatively			
		in June.			
24	02.11.20	Revisit potential meeting times when approving	ONGOING	07.14.20	
		the Fiscal Year 2021 Annual Schedule.			
25	02.11.20	Update Unaudited Financial Statements to move	ONGOING	07.14.20	
		the \$8,413 amount from the "Dry retention pond			
		refurbishment/planting" line item to "Retention			
		pond mowing/weed control.			
26	06.09.20	Mr. Gatz to coordinate re-sodding the eroded	ONGOING	07.14.20	
		sloped area at Paleo Park.			

(Oldest to Newest)

### COMPLETED TO DO LIST ACTION ITEMS

	TO DO LIST ACTION TIEWIS			
	(To r	emain on Completed List for one year from date mo	ved to Complet	ed.)
27	06.09.20	Mr. Adams to prepare spreadsheet numbering the CDD lakes and distribute to Board with the monthly reports. The spreadsheet would be included as an exhibit the renewed contract. He would notify SOLitude of the dates not to schedule services near the golf course.	ONGOING	07.14.20
28	06.09.20	Mr. Adams to send the email regarding DTE invoices for mowing and weed control to the Board and the April invoice once he receives and reconciles it.	ONGOING	07.14.20
29	06.09.20	Mr. Goulette and Mr. Gatz to inspect the condition of EDRA #2A. Mr. Gatz to re-grade and re-sod area	ONGOING	07.14.20
30	06.09.20	Mr. Gatz to remove tree at EDRA #43A, behind Hole 12. <b>Revised 07.14.20:</b> Item removed.	ONGOING	07.14.20
31	06.09.20	Mr. Adams to send hard copies of the last two agenda packages to the Board.	ONGOING	07.14.20
32	02.11.20	Golf Course: Several areas should be inspected before the rainy season commences.	ONGOING	X Completed subsequent to 07.14.20 mtg
33	02.11.20	A light pole at the end of Scenic Hills Boulevard with a tiny lantern to be inspected and the power company to be asked for it to be changed. <b>Revised 06.09.20</b> Mr. Goulette to contact the power company next week. <b>Revised 07.14.20</b> Mr. Goulette stated this light pole was the HOA's responsibility.	ONGOING	X Completed subsequent to 07.14.20 mtg
34	04.14.20	Mr. Adams to email a copy of the Management's written procedures to Mr. Rhodes.	ONGOING	X Completed subsequent to 07.14.20 mtg
35	06.09.20	Mr. Adams to obtain proposal from SOLitude to cut back overgrowth at EDRA #43A behind Hole #12 and present at the next meeting. <b>Revised 07.14.20</b> : Proposals approved, work pending.	ONGOING	X Completed subsequent to 07.14.20 mtg
36	07.14.20	Update Unaudited Financial Statements to move the \$5,419 amount from the "Dry retention pond refurbishment/planting" line item to "Retention pond mowing/weed control.	ONGOING	X Completed subsequent to 07.14.20 mtg

COMPLETED
TO DO LIST ACTION ITEMS

### (To remain on Completed List for one year from date moved to Completed.)

	(				
37	07.14.20	Update Unaudited Financial Statements to move	COMPLETED	X	
		the March \$5,419 amount from the "Dry retention		Completed	
		pond refurbishment/planting" line item to		subsequent to	
		"Retention pond mowing/weed control.		07.14.20 mtg	
39	07.14.20	Follow up with resident on EDRA #51A complaining of	COMPLETED	09.08.20	
		mosquitoes, no flow of water, alligators, insects,			
		overflow, and a smell of debris.			
40	07.14.20	Follow up with resident on holes filled at the #7 bunker	COMPLETED	09.08.20	
		and an estimate requested for sod on 2A.			
41	09.08.20	Mr. Adams to address various items related to the	ONGOING	10.20.20	
		Unaudited Financial Statements.			

# HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT

#### HERITAGE PINES COMMUNITY DEVELOPMENT DISTRICT **BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE** LOCATION Heritage Pines Country Club Meeting Room, 11524 Scenic Hill Boulevard, Hudson, Florida 34667 DATE POTENTIAL DISCUSSION/FOCUS TIME October 20, 2020 Regular Meeting (in-person and virtual) 2:00 PM Join Zoom Meeting https://us02web.zoom.us/j/87341530655 Meeting ID: 873 4153 0655 Dial by your location 1-929-205-6099 Meeting ID: 873 4153 0655 December 1, 2020 **Regular Meeting** 2:00 PM February 16, 2021 **Workshop (CDD Educational)** 12:00 PM February 16, 2021 **Regular Meeting** 2:00 PM April 20, 2021 **Regular Meeting** 2:00 PM June 29, 2021 **Regular Meeting** 2:00 PM **Public Hearing & Regular Meeting** July 20, 2021 2:00 PM

**Regular Meeting** 

2:00 PM

September 21, 2021